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Maylands Peninsula
PRIMARY SCHOOL



**MAYLANDS PENINSULA PRIMARY SCHOOL
PARENTS and CITIZENS ASSOCIATION**

Minutes: April General Meeting (after AGM)

7:35pm Wednesday 27th April 2016

In MPPS Staff Room

1	Opening of April 2016 General Meeting	
	<p>Opened Meeting at 7:35pm (after AGM)</p> <p>Attendees: Trish Horton, Brendan Abrams, Leanne Marchesi, Jacquie Stone, Teresa Borwick, Ann Giumelli, Fiona Hornung, Janine Slater-Noresson, Tammie Deshon, Denisa Faix, Paul Andrijich, Stephen Boland, Sever Ciutina, Nelly Malca, Shauna Weeks, Anthony McAndrew, Ian Kenny</p> <p>Apologies: Erin Gisborne, Rosemary Lynch, Miriam Xavier</p>	
2	Minutes of March 2016 Meeting	
	<p>Consideration of previous minutes of General Meeting 2 March 2016 – Minutes approved without amendment. Motion moved</p> <p>Moved by Leanne, Seconded by Trish - Carried</p> <p>(See meeting papers)</p>	
4	Business Arising from March 2016 meeting (if not dealt with already in AGM)	
	<ul style="list-style-type: none">• Flow Chart regarding comments - Communications Committee will deal with this• Approved P&C Minutes posted on School Website (Paul/Stephen) – Gayle to do this.• Update on Artist-in-Residence Proposal (Paul) - Paul spoke to Jessica Wormuth indicating that the likely target groups for the program will be Year 5 and 6 with likely day for the program being a Monday. The program will also be delivered by Jessica on other days across Year 5s and 6s. This program is expected to start at the commencement of Term 3.• Update on progress of Voluntary Contributions (Paul) - The voluntary contribution is \$40 per student. So far the school has collected \$4,710 from Kindy and Pre-Primary families and \$9721.50 from Years 1-6. A reminder note will go out soon (mid-year) and it is anticipated this should result in another surge in contributions at that point. We are already above our 2015 figure at the same point of the year, but this is partly due to the increase in the size of the school. <p>Leanne asked if there is any thought of increasing this fee. This is a decision of the School Board which decided on a flat rate of \$40 per student and would review at the end of 2016. Paul also indicated that the school still had approx. \$5,000 of the P&C levy and Leanne would liaise with Paul about getting this amount paid across</p> <ul style="list-style-type: none">• Update on Extreme Heat Policy (Paul) – The school has combined the considerations of extreme heat in to the existing Wet Weather Policy to produce one Extreme Weather Policy.• Update on Connect Concerns (Paul) – Spoken with senior classes to be mindful of being safe online and reminded students that they needed to be careful with online credentials to limit risk.	<p>Comms Committee</p> <p>Stephen to send approved March Minutes Gayle to Post</p> <p>Leanne to liaise with Paul regarding transfer of P&C Levy to P&C</p>

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	<ul style="list-style-type: none"> • Newsletter item on 2015 Fundraising success (Tammie) – This has been done. • Update on Auditor Position (Leanne) – Completed. New auditor in place. Charlotte Fardoe is the new Auditor for the Maylands Peninsula Primary School P&C Association • Update on School App (Paul) – School has made contact with the agreed developers, Smartlink, to develop the school app. Upfront setup cost is \$295 with an ongoing annual fee of \$295 which is well within the \$400 limit set by the P&C. Will await the new version of the app to finalise the design and features and report back to next P&C meeting 	<p>Paul to update P&C at next meeting on progress of development of School App</p>
	<p>Principal's Report (not already covered in Business Arising)</p> <ul style="list-style-type: none"> • NAPLAN - Year 3 and 5 NAPLAN on 10-12 May 2016 – big week for the school. • 1:2:1 Maths Programme – Starting Thursday, 28 May 2016, the Australian Business Community Network will provide volunteers from Wesfarmers, Optus, Tata Consultancy to work with Year 1 each Thursday for the rest of Term 2, to work one-to-one with students on their mathematics.– for first meeting to focus on one-to-one maths programme. A reading programme was undertaken last year with good feedback. • After School Play – The use of school resources (staff and buildings) for after school play is becoming a concern as the school grows and presents management challenges. This after school play is a unique feature of MPPS and was initially seen as a way to bring the combined school communities East Maylands and Maylands together after the amalgamation. The school is a public building but not a public playground and this raises issues of duty of care. Rather than closing facilities straight after school it is suggested that the school allow a 15-20 minute timeframe after school for play before children will have to either go home or report to the office. Play can continue off school grounds at Gibney Reserve. The staff will discuss this issue next week with the thought that students should have left by 3:20pm. Paul sought P&C's views and there was no objection to the proposal though Paul would take on board P&C concerns and take up offer of Shauna to review letter to go to families. The final decision though would be Paul's. <p>Paul expressed his thanks to P&C for their work during the year.</p>	<p>Paul to send letter home outlining new after-school play arrangements</p>
5	<p>Other Business</p>	
	<p>Standing orders Suspended to allow Kashorn to address the P&C</p> <p>Chaplain Kasorn Campbell – Update on Chaplaincy</p> <ul style="list-style-type: none"> • Poster for P&C Board – Seek permission to place the Posters on the P&C Noticeboards – Motto: Respect, Compassion and Service – Supported by P&C • Preparing a leaflet to go to students on what Chaplain does and permission • Quick Report – Students for Breakfast Club have increased from 24 to 55. Like to seek some volunteers one day per week advertised in the Newsletter – to help clean up • Students are volunteering to help out • Coles Maylands provide all the necessary goods for Breakfast Club - bread, milk, etc. cleaning materials • Ongoing pastoral care conversations – 3-4 students a week, largely about family relations • Noranda Church of Christ provided us with a Buddy Bench – place where students who are upset, bullied or lonely can sit with someone to talk to them and console them • St Luke Anglican Church, Father Steve Conway expressed interest in Chaplaincy and has offered to help out. 	

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	<ul style="list-style-type: none">• Funding – State Government provided some funding for Kashorn’s position <p>Standing Orders Resumed</p> <p>Fundraising Report</p> <p>Following on from the Meeting with Paul Tammie circulated a list expenses for 2016 – “School Fundraising Expenditure Request Priority” List (SFERP List see below) –</p> <p>Proposed Expenditure of MPPS P&C Profit obtained through fundraising activities 2016/17</p> <p>School Fundraising Expenditure Request Priority List</p> <ol style="list-style-type: none">1. Mathletics - \$2,500 - (amount of spending from this year’s fundraising – not total annual cost \$5,600)2. SMART (Sustainable, Mindful, Aware, Responsible, Timely) Awards (formerly Tidy Bag Award) - \$1,0003. Interactive TV - \$2,500 (PP5)4. Uniform Shop Lockable Cabinets - \$3,0005. P&C Signage - \$1,000 (teardrop banners)6. Volunteer Vests - \$2007. Artist in Residence - \$2,5008. Uniform Shop Sign - \$1,0009. P&C Play equipment - \$3,000 + \$2,000 from 2015 from 2015 school rolled over10. Laptops and headphones for 2018 x 5 - \$3,000 <p>Total = \$19,700 (\$8,200 P&C, \$11,500 School)</p> <p>Aiming to raise \$35,000 but the target of the SFERP List is only \$19,700 in case fundraising does not raise as much as expected.</p> <ul style="list-style-type: none">- Cameras are to be requested from the school community through the school newsletter however is no appropriate cameras can be identified then it is recommended that an additional \$500 be added to the SFERP List- Tammie has spoken with Miriam (Book Club) and it is recommended that outdoor toys and construction toys are purchased through the Scholastic Rewards System- It is also recommended that all purchases are made by the P&C and then given to the school where applicable as this will help achieve value for money and the P&C is not bound by the common use agreement (CUA)- The canteen should be ok but the small oven may need to be replaced at some point and possibly a commercial microwave later- Some items may be potentially covered by a grant but if the grant can’t be secured then the item is listed here as a fall back <p>Motion – P&C provides in-principle support for the Priority (SFERP) List identified by the Fundraising Committee. Any individual item purchases will need to be confirmed by a specific motion approved by the P&C.</p> <p>Teresa moved Stephen seconded - Carried</p> <p>Time Commitments for Volunteers - Denisa raised the issue of how much time would a volunteer need to contribute to the P&C and the Committees? Something explaining when (what times) volunteers might be needed and for how long would be useful. This would be taken on notice with Teresa and Shauna to prepare something along these lines for the next meeting.</p>	Teresa and Shauna
7	<p>Closure of General Meeting</p> <p>Next Meeting - Wednesday, 1 June 2016 – 6:30pm</p>	